

The Challenge

Companies in the rail sector must observe many laws, rules and regulations of various origin.

Furthermore, safety and high quality performance of the organisations require clear instructions and routines of work.

It can be difficult to get a clear understanding of all applicable instructions and procedures and to communicate them to the staff.



Negligence can have severe consequences such as accidents, damage and sanctions.

When the A-Train set up the Stockholm-Arlanda Airport shuttle operation, they needed to lay down and document their organisation and routines. One such document was a coherent Depot Manual.

Transrail was contracted to develop and draft this Manual.

Our Solution

Transrail has broad knowledge of applicable laws, rules and regulations in all parts of the rail sector. We are also experienced with rolling stock maintenance and technical documentation, maintenance programs and instructions etc, for such work. A-Train and Transrail thus examined the needs and requirements as regards a depot manual containing instructions, procedures and information for the depot activities.

Once the contents of the Depot Manual had been agreed, Transrail put forward well-arranged text proposals. It contains sections dealing with:

- Aim and policies for A-Train and its depot;
- Depot resources: staff, plant, equipment, IT;
- Organisation; roles, responsibilities and authorities of the staff;
- Routines for co-operation with train and traffic management staff;
- Maintenance and stores procedures;
- Procedures for train movements in the depot area;
- Spare parts logistics;
- Contacts with the manufacturer and subcontractors;
- Safety and quality assurance, environmental issues;
- Internal and external reporting;
- Staff training;
- Emergency plan and alarm routines.

The manual was drafted to be useful both on a detailed management and training level and, abridged, in the daily work of the maintenance technicians.

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